

FINAL REPORT TEMPLATE FOR CFDR GRANTED RESEARCH (August 2005)

Instructions to CFDR Research Grant Recipients for Submitting Final Project Report to CFDR

This template is provided as a guideline to CFDR grant recipients to assist with completing a final research report for submission to CFDR as part of the fulfilments required as recipients of funding from the CFDR research grant awards program.

Please include the following sections as outlined below. The total length of the report should be five pages single-spaced or 10 pages double-spaced. Please also include the names and affiliations of all investigators, including students, who worked on the project.

Title

- Specific and reflective of the research being reported, which may or may not be the same as a more generic title used in the grant application

Introduction

- Relevant background and context of the research being reported, including an explanation of how the research fits into this background
- Does not need to entail a complete literature review

Objective(s)

- Purpose or aim(s) of the study as specific objective(s) that the research has directly addressed, *i.e.*, the subsequent results section will be in answer to the objective(s) and the discussion section will refer back to the objective(s)

Methodology

- Brief outline of the research method(s) employed, including both a general description or statement of the area of the methodology and specific methods or tools employed
- Additional detail or explanation is needed only on methodological points that are open to discussion, *e.g.*, due to uncertainty in the established methodology, rationale for using the selected methodology over other possibilities, etc.

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Results

- Measured outcomes of the study in table or graph and/or bullet point format wherever possible, *e.g.*, quantitative measures would be suitable as tables or graphs; qualitative measures would be suitable in bullet point format and/or a figure of key themes with explanations

Discussion

- Discussion of results obtained, including contrasting and comparing to results from relevant studies in the literature and or past experience, addressing possible reasons for unexpected results and linking back to the objective(s) of the research

The “Bottom Line”

- Brief discussion of the relevance of the research to dietetic practice and Dietitians of Canada, health organizations and the food industry as the donors who enable the CFDR research funds