



CANADIAN FOUNDATION FOR DIETETIC RESEARCH
LA FONDATION CANADIENNE DE LA RECHERCHE EN DIETETIQUE

**CFDR Research Showcase – DC Conference 2021
Early Bird Abstract Submission Guide**

The Canadian Foundation for Dietetic Research (CFDR) will be hosting its annual Research Showcase between May 5 – June 30, 2021 at the Dietitians of Canada National Conference to be held virtually.

Key dates and links

Submission portal opens	January 12, 2021
Submission portal closes	February 12, 2021
Notification of Committee Decision	by March 26, 2021
Early Bird Conference registration deadline	March 31, 2021

Contact CFDR no later than March 29, 2021 if you have not received notification.

CFDR Abstract Information webpage:

[Click Here](#)

Dietitians of Canada National Conference webpage:

[Click Here](#)

The CFDR Research Showcase provides an opportunity for Early Bird authors to present their research orally as a:

- **‘Virtual Poster’, including presentation at a live Virtual Poster Session; or,**
- **‘Lightning Round’ (10-minute oral presentation within the Conference sessions)(up to 9 abstracts).**
- Presentation dates and times will be determined after final scheduling.
- All posters will be ‘displayed’ on the Events Air platform throughout the conference.
- The oral CFDR Virtual Poster Sessions will be hosted on the Conference Events Air platform.
- Details on preparation of Lightning Rounds, Virtual Posters and the oral Virtual Poster Sessions will follow notification of acceptance.

Benefits

- Employers are often likely to support the registration of a presenter.
- Results of the peer review will be available in time for authors to take advantage of the Early Bird Conference registration rate.
- All accepted abstracts will be posted on the CFDR website and in the CFDR Research Room.
- All accepted and presented abstracts will be published in the Fall 2021 edition of the Canadian Journal of Dietetic Practice and Research (the Journal).
- Authors of Lightning Round presentations will receive complimentary conference registration.
- Authors of Virtual Posters will receive complimentary access to the conference sessions on the day of their oral Virtual Poster Sessions.

Notes: The DC Conference committee and CFDR will decide which abstracts will be assigned to ‘Lightning Rounds’ or ‘Virtual Posters’ based on topics and ratings by the Abstract Review Committee. More details will follow once final programming decisions have been made. All decisions are final.

Eligibility

- DC members as well as non-members (*professionals and students*) may submit abstracts.
- The abstract submission **MUST** include results from **COMPLETED** research.
- Only **ONE** abstract may be submitted per Presenting Author.
- Presenting Authors may be Co-Authors on other abstracts.
- Abstracts must represent original work only; abstracts must not have been presented and/or published previously in association with a scientific or professional conference or journal.
- In the case of a large and/or multi-faceted project, it is acceptable to submit a new abstract to report on previously unreported aspects of the project.

PLEASE REVIEW THE INFORMATION BELOW PRIOR TO SUBMITTING YOUR ABSTRACT

ABSTRACT SUBMISSION CRITERIA

- There are two categories of abstracts:
 - Research: reports of original research; and,
 - Experience Sharing: reports focusing on current issues or new developments in nutrition or dietetics (e.g., the process used to develop a new program or produce a valid research instrument).
- Abstracts may be submitted in English or French.
- The abstract **MUST** include results from **COMPLETED** research.
- All abstracts will be blinded, and peer reviewed.
- Reviewers will consider elements (e.g., objectives, methods, results, and conclusions), significance, and writing quality.
- The Review Committee reserves the right to decline any submitted abstract.
- All accepted abstracts must be posted to the CFDR Research Room (instructions will be sent with notification of acceptance).

ABSTRACT WRITING GUIDE

- Abstract Submission Link: [Click Here](#)

Abstract Submission Portal Sign In

Sign In (for Presenting Author)

Create a new account or sign into an existing account.

Abstract Title

Please enter the title of your abstract (limit 15 words).

- Insert the title in sentence case.
- The first letter after a colon, proper names, and acronyms, may be either in sentence case or in uppercase.

Format Example:

Evaluation of tools: Participant satisfaction in Toronto using the Dining Assessment Protocol (DEP)

Presentation Type

Please indicate your choice from the drop-down menu: Lightning Round, Virtual Poster, or No Preference.

Themes

Please choose one of the CFDR themes from the drop-down menu.

Abstract Presenter(s)

Please note that there can be only **ONE** Presenting Author who must be listed **FIRST**.
Please add Co-Authors in order.

Presenting Author Bio

This field requires the full name, credentials, professional title, and short biography of the Presenting Author (limit 100 words).

If the abstract is accepted, the text as submitted may be appended to the abstract.

Abstract

- The abstract is text only.
- Tables and charts are not allowed.
- The maximum for this field is 350 words.
- Do not insert extra carriage returns between paragraphs.
- Do not include the abstract title, names of authors, or research support.

Reviewers base their decisions solely on the written information submitted. Chances of having an abstract accepted are increased with a clearly written, precise, informative abstract. If accepted, your abstract becomes the permanent published record of your work. Consider the following when writing the abstract:

- Does the abstract describe a research study or experience-sharing project that would be of interest to a wide variety of DC Members?
- Is the study or project advancing research and practice by describing new findings, or the development of an innovative program or new educational materials?
- Is it evident that your project has been completed?

Research abstracts **must** contain the following **6** sections:

- **Introduction**
- **Objectives**
- **Methods**
- **Results** (This must be a summary of results to support the conclusions)
- **Conclusions** (It is not satisfactory to say "the results will be discussed")
- **Significance** (to the field of dietetics)

Please include these section headings in your abstract.

Reviewers also base their scores on the scientific merit, relevance to dietetics/nutrition, validity of results, and summary of results to support the conclusions and original research. Research abstracts are rated from 1-5 (poor–excellent).

Experience-sharing abstracts **must** contain the following **6** sections:

- **Purpose**
- **Process or summary of content**
- **Systematic approach** (including supporting information)
- **Conclusions**
- **Recommendations**
- **Significance** (to the field of dietetics)

Please include these section headings in your abstract.

Reviewers also base their scores on whether the abstract relates to current issues, new developments and the relevance to dietetics/nutrition. Experience-sharing abstracts are rated from 1-5 (poor–excellent).

The format of a structured abstract can be viewed at the following link:

[Click Here](#)

Research Support

- Enter the name of the source of funding as **Funded by xxx/or None**.

Original Work

- Abstracts must not have been presented and/or published previously in association with a scientific or professional conference or journal.
- Does this abstract represent original work that has not been published, submitted or accepted for publication elsewhere?

You will be asked to confirm that the abstract represents original work.

Co-Authors' Review and Notification

You will be asked to confirm the following statement:

Statement: I confirm that all Authors have reviewed this abstract and have consented to this submission.

Abstract Submission

- This field requires acknowledgement of terms and conditions, including transfer of copyright.
- Abstracts presented at the conference will be published in the on-line version of the Canadian Journal of Dietetic Practice and Research.
- The publisher of the Journal, Dietitians of Canada (DC), owns the copyright for all materials included in the publication.
- All accepted abstracts will be posted to the Canadian Foundation for Dietetic Research (CFDR) website.
- All authors are required to assign copyright of their published materials to DC and CFDR.
- Assigning copyright to DC and CFDR does not mean you cannot submit a full manuscript with similar content elsewhere.
- By assigning copyright you are providing DC and CFDR with the right to publish your works in DC's Journal and anywhere else we might choose to publish, including in electronic databases that have access to DC's online Journal and the CFDR website.

You will be asked to confirm the following statement:

I confirm that all authors of this abstract have read and understood the terms and conditions, including transfer of all copyright ownership, to the Canadian Foundation of Dietetic Research [CFDR] and to Dietitians of Canada [DC].

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